

DEPARTMENT OF GENERAL SERVICES POLICE
BALTIMORE STATE OFFICE CENTER

PARKING FACILITY PROX ACCESS

201 Building Garage Parking - After 4:00 PM

Advanced Notice Request Form

The purpose of this form is to allow access to the 201 Building Garage after 4:00 pm on business days. The PROX System will allow reports to be produced and reviewed to ensure proper use. Seventy-two hours advance notice is required.

Name: _____ Date of Birth: _____
(Print) LAST FIRST MI

MDH/Agency: _____ Last four numbers of Social Security Number _____

Office Address: _____ Office Phone # _____

Front Card Number: _____ Back Card Number: _____

Authorization Signature: _____
(Appointing Authority/Supervisor)

Print Name: _____ Phone: _____

Title: _____

Justification: _____

Regular Monday through Friday

or

M date _____ T date _____ W date _____ Th date _____ F date _____

or

Beginning date: _____ Until date: _____ Entry time **4:00 pm**

Please Note: This should be limited to staff working after 5:00 PM

Authorization

Central Services Signature: _____ Date: _____

Print Name: _____